

PLAGIARISM

The Cork College of Commerce adheres to the underlying principles of recent legislation: Education Act 1998, Equal Status Acts 2000-2011. In aiming to foster an atmosphere of respect, understanding and support between all, the College supports an ethos of partnership, accountability, transparency, inclusion, and respect for diversity, student choice, and equality.

The College will seek to ensure that disciplinary procedures are implemented with fairness and integrity. The College's Plagiarism policy is part of the student code of behaviour and discipline, and in particular the section of the code relating to Examination Rules and Regulations. Plagiarism is a serious infringement of the Examination Rules and Regulations of the College.

The objectives of this Plagiarism policy are:

- To define Plagiarism.
- Heighten awareness among students as to what constitutes plagiarism and the serious nature of the matter.
- Provide an effective procedure for dealing with Plagiarism.
- Outline to students their rights and responsibilities.
- Define the College's rights and responsibilities.

Scope of the policy: This policy applies to all examination and coursework material produced by students during their studies within the college. For the purpose of this document and all College policies relating to Plagiarism, the College provides the following definition:

"Plagiarism is the presentation of someone else's ideas, arguments, concepts or work as your own by failing to reference or acknowledge it properly".

Plagiarism is regarded as a serious academic offence, and evidence of plagiarism in students' examination and coursework submissions will be penalised and may lead to formal disciplinary procedures.

The College has the responsibility to:

1. Inform all students of Examination Rules and Regulations in relation to all aspects of assessment, and more specifically, within the scope of this policy, all rules and regulations in relation to plagiarism.
2. Constantly monitor and check students' assessments and coursework for plagiarism.
3. Electronically process students' submissions for plagiarism, including Internet plagiarism, if deemed necessary.
4. Ensure that any disciplinary procedures implemented in relation to an incident of plagiarism, are applied with fairness and integrity.
5. Maintain the integrity and quality of all examination and assessment criteria within the College.
6. Ensure fairness and consistency in all aspects of examination and assessment of students.

Every student has a responsibility to:

1. To be aware of all Examination Rules and Regulations pertaining to their course.
2. To be aware of Examination Rules and Regulations specifically in relation to plagiarism.
3. Complete all cover sheets and other mandatory documentation relating to assessments.

Procedure for dealing with suspected incidents of plagiarism:

1. Appropriate personnel will interview all of those involved in an alleged case of Plagiarism.
2. If deemed appropriate, a student may be asked to attend a "Viva Voce" to discuss their work.

Sanctions: If plagiarism is detected, the following sanctions may be applied:

1. Zero grading on the particular assessment/coursework.
2. Other forms of assessment/coursework undertaken in the particular academic year may also be declared void if this is considered appropriate or necessary.
3. Other sanctions as may be deemed appropriate. "Other sanctions" may include the suspension of the student.

A student who is suspected of plagiarism has the right to appeal.